

Parent Viewing Report Card in Focus

Parents can view their child’s report card in Focus by navigating to the **Reports** tab and selecting the Report Card file. See Figure 1.

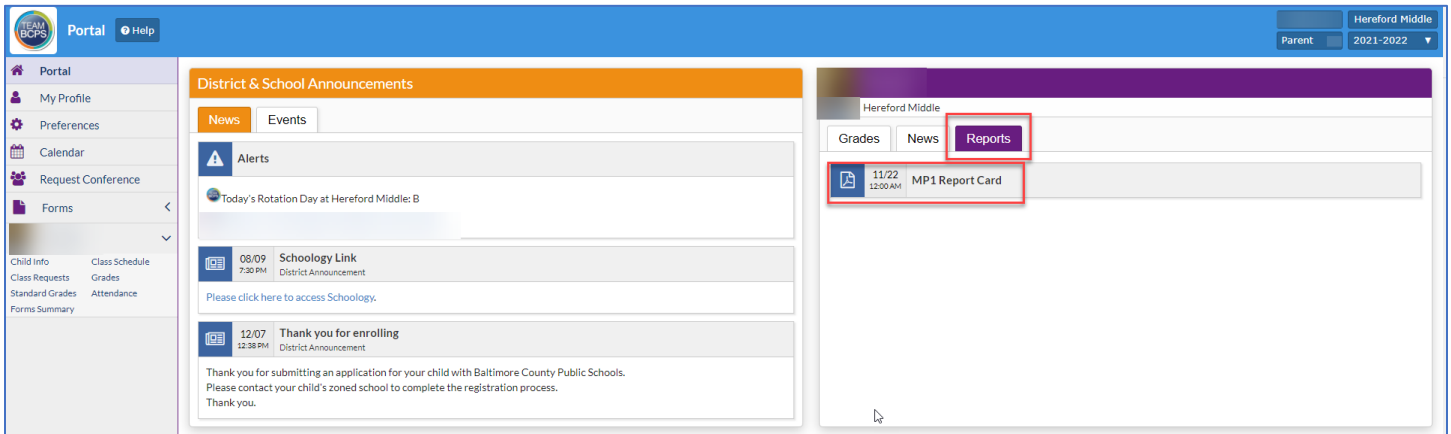


Figure 1

Note: If your child is co-enrolled, ensure you have selected the correct school from the upper right-hand corner as well as selecting the **Report** tab for the identified school. See Figure 2.

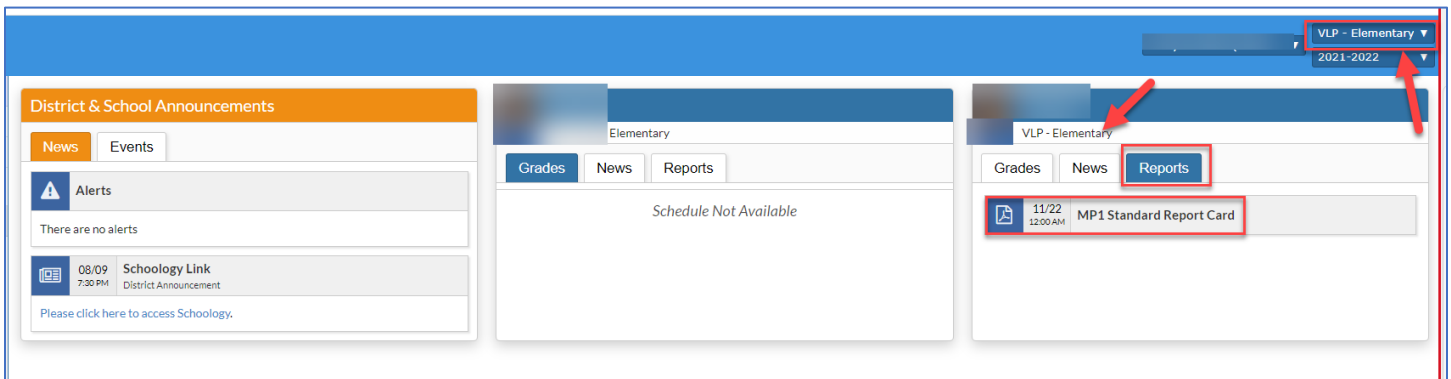


Figure 2

Note: The **Grades** tab is for districts that subscribe to the gradebook feature within Focus. BCPS’ gradebook is housed in Schoology. See Figure 3.

The screenshot shows the Focus portal for 'Hereford Middle' with the Grades tab selected. A red arrow points to the Grades tab. Below the tabs, a table displays student information for the period 08/30 - 11/05.

| Pd | Rot | Course | Teacher | Ex | Unx | Tardy | Grade |
|----|-----|----------------------------|---------|----|-----|-------|-------|
| 01 | AB | AMERICAN HISTORY GT/AA MS8 | | 0 | 0 | 0 | NG |
| 02 | AB | SCIENCE GRADE 8 GT/AA | | 0 | 0 | 0 | NG |
| 03 | B | AGRISCIENCE MS8 | | 0 | 0 | 0 | NG |
| 03 | A | PHYSICAL EDUCATION MS8 | | 0 | 0 | 0 | NG |
| 04 | AB | INTERMEDIATE FRENCH | | 0 | 1 | 0 | NG |
| 06 | AB | GEOMETRY GT/AA | | 0 | 0 | 0 | NG |
| 09 | B | ART MS8 | | 0 | 0 | 0 | NG |
| 09 | A | STRINGS MS8 | | 0 | 0 | 0 | NG |
| 10 | AB | LANGUAGE ARTS GT/AA MS8 | | 0 | 0 | 0 | NG |

Figure 3